



We offer our employees the opportunity to buy scrubs through payroll deduction with **C R Scrubs** in Tyler!

Purchases with this vendor are possible if you are not a contractor and have been with Wellness Pointe as an employee longer than 2 weeks. Scrub purchases through this vendor offer you a 20% discount on Cherokee Brand, and a 10% discount on all other non-sale items through 1, 2, or 3 payroll deductions (guidelines apply as written on Scrub Authorization form). For questions or to make a scrub purchase request, please reach out to Jennifer Young (ext 4869, or via email Jennifer.young@wellnesspointe.org).

- 1) Email/jabber Jennifer Young at Jennifer.young@wellnesspointe.org with your scrub request and let her know the date you would like to go shop. (*No same day purchases, For Example: Today is 5/06/21 and you ask to go 5/06/21*)
- 2) Jennifer will email you at your Wellness Pointe email. Read over the *Scrub Authorization Form* provided in Jennifer's email to you, then indicate your desired number of payroll deductions, sign, date, and return the form via email back to Jennifer Young for approval.
- 3) Jennifer will notify you once your request is approved, and you will receive the approved Scrub Authorization Form.
- 4) Employee must present the Scrub Authorization Form, Wellness Pointe Nametag, and a Photo ID to C R Scrubs cashier at time of purchase.
- 5) Employee must EMAIL RECEIPT the NEXT BUSINESS DAY to Jennifer Young.

***failure to turn in receipt on next business day may disqualify you from eligibility for payroll deduction**